

MAY 2014
BBA (Semester-3rd)

Roll No. _____ HUMAN RESOURCE MANAGEMENT

Total no of page-2

SUBJECT CODE: BBA-301

Time:- 03 Hours
60

Maximum Marks:

Instructions to Candidates:-

- 1) Section A is **Compulsory**. Each question carrying two marks each.
- 2) Attempt any one question from each unit in Section- B. Each question carrying 10 marks each.

SECTION-A

- Q.1 a) Discuss the scope of Human Resource Management.
- b) Outline various practices of Human Resource Management.
- c) What are the various factors affecting job design.
- d) Outline the various steps in analyzing job.
- e) Bring out the external sources of Recruitment.
- f) Discuss various objectives of Promotion.
- g) Give the distinction between Recruitment and Selection.
- h) What do you mean by Agency theory.
- i) Give the distinction between Halsey and Rowan System of Wages and Incentives.
- j) Outline the various problems in Performance Appraisal.

SECTION-B

Unit-I

Q.2) What do you mean by Human Resource Management. Discuss its nature and importance.

OR

Q.3) Discuss various issues and challenges being faced by a Human Resource Manager .

Unit-II

Q.4) Define Job Analysis. Explain various methods of collecting Job Data.

OR

Q.5) What do you mean by Job Design. Explain the difference between Job Enlargement and Job Enrichment.

Unit-III

Q.6) Define Recruitment. Discuss various steps involved in recruitment.

OR

Q.7) Explain the nature and purpose of transfers. What are the various types of transfers.

Unit-IV

Q.8) What do you mean by Performance Appraisal. Discuss its process in detail.

OR

Q.9) Define the term 'training' and 'development'. Discuss the importance of training and development.

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