

Roll No.

Total No. of Pages : 02

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Bachelor in Service Industry Management (SIM)/BRDM (2014 & Onwards)
BBA (2012 & Onwards Batches)
(Sem.-3)

HUMAN RESOURCE MANAGEMENT

Subject Code : BBA-301

Paper ID : [C1164]

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTION TO CANDIDATES :

1. **SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.**
2. **SECTION-B consists of FOUR Sub-sections : Units-I, II, III & IV.**
3. **Each Sub-section contains TWO questions, carrying TEN marks each.**
4. **Student has to attempt any ONE question from each Sub-section.**

SECTION A

1. Write briefly :

1. Describe the scope of Human Resource Management.
2. Distinguish between Job Specification and Job Description.
3. What is sensitivity training?
4. Discuss the process of selection.
5. Distinguish between HRM & HRD.
6. Discuss the importance of identification of training needs.
7. What are the benefits of Sound Transfer Policy?
8. What do you mean by career planning?
9. What are the benefits of Job Analysis?
10. What is Recruitment?

SECTION-B

UNIT-I

2. What do you understand by Human Resource Management? Discuss the various challenges faced by HR managers in present scenario.
3. What are the new trends in HRM due to globalization and technological advancement?

UNIT-II

4. *“Job analysis is the most basic personnel management function.”* Discuss.
5. Discuss :
 - a. Job Enrichment
 - b. Job simplification

UNIT-III

6. Discuss the various sources of recruitment.
7. What is induction? How a formal induction programme is conducted?

UNIT-IV

8. What are the principles of Wage Administration?
9. Write a note on :
 - a. Identification of Training Needs
 - b. Performance Appraisal