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Total No. of Pages : 02

Total No. of Questions : 09

B.Com(Hons) (Sem.-3)
HUMAN RESOURCE MANAGEMENT

Subject Code : BCOM-303-18

M.Code : 76651

Date of Examination : 16-12-22

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY** consisting of TEN questions carrying TWO marks each.
2. **SECTIONS-B** consists of FOUR Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains TWO questions each, carrying TEN marks each.
4. Student has to attempt any ONE question from each Sub-section.

SECTION-A

I. Write briefly :

- a) Concept of Human Resource Management
- b) Factors affecting Human Resource Planning
- c) Job enlargement
- d) Difference between Job description and Job specification
- e) Sources of Recruitment
- f) Benefits of induction
- g) Career Planning
- h) Problems of performance appraisal
- i) Difference between wage and salary
- j) Sensitivity Training.

SECTION-B

UNIT-I

2. Discuss the scope and role of Human Resource Management.
3. Explain the process of Human Resource Planning.

UNIT-II

4. Define Job Analysis. Explain how the managers collect information for job Analysis?
5. What is the significance of psychological tests? Explain various kinds of psychological tests.

UNIT-III

6. Discuss off- the- job methods of training.
7. Discuss the role of organization and managers in career development of employees.

UNIT-IV

8. Explain the traditional methods of performance appraisal.
9. Discuss various kinds of incentive plans.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.