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Total No. of Pages : 02

Total No. of Questions : 09

BBA (Sem.-4)
HUMAN RESOURCE MANAGEMENT
Subject Code : BBA-402-18
M.Code : 77424
Date of Examination : 19-05-2023

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTIONS-B consists of FOUR Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains TWO questions each, carrying TEN marks each.
4. Students have to attempt any ONE question from each Sub-section.

SECTION-A

1. Explain briefly :

- a) Describe the nature of Human Resources Management.
- b) How technological changes affect HRM Environment?
- c) Define Human Resources Planning.
- d) What is Job Analysis?
- e) What is the objective of recruitment?
- f) What are the features of good selection test?
- g) What are the various types of selection tests?
- h) Define training.
- i) What is performance appraisal?
- j) Define industrial relations.

SECTION-B

UNIT-I

2. Define HRM. Explain the functions of HRM.
3. What do you understand by Human Resources Planning? Describe its factors.

UNIT-II

4. What is job analysis? What are the steps involved in the preparation of job analysis?
5. Discuss the various features affecting the recruitment.

UNIT-III

6. Define training. Explain the need and importance of training.
7. What is career planning? Define the process of career planning and development.

UNIT-IV

8. What is performance appraisal? Discuss its purpose.
9. Write a note on :
 - a) Compensation Management
 - b) Industrial Relations.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.