

Roll No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Total No. of Pages : 02

Total No. of Questions : 09

B.Com. (Honours) (Sem.-4)
WORKSHOP ON COMPUTERISED ACCOUNTING
Subject Code : BCOMSEC401-18
M.Code : 77413
Date of Examination : 09-12-2024

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A** is **COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTIONS-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
4. Students have to attempt any **ONE** question from each Sub-section.

SECTION-A

1. Write briefly :

- a) Two features of Tally.
- b) What is Bank Book?
- c) What is Cash Book?
- d) What is Purchase Register?
- e) What are Vouchers?
- f) What is Start-up?
- g) What is Computerised Accounting?
- h) What is Report?
- i) What is Inventory?
- j) Define the term Capital Account.

SECTION-B

UNIT-I

2. What is the difference between Manual accounting and computerized accounting? Explain.
3. Discuss various features and advantages of using Computerised Accounting.

UNIT-II

4. Write the steps to be followed to create a company in Tally ERP.
5. Discuss various components of Tally ERP 9 Windows.

UNIT-III

6. Explain various types of Inventory Reports in Tally ERP.
7. Discuss the differences between Credit Note Voucher and Debit Note Voucher.

UNIT-IV

8. Write a detailed note on Principle Ratios.
9. Explain various types of Accounting Reports available in Tally.

NOTE : Disclosure of Identity by writing Mobile No. or Marking of passing request on any paper of Answer Sheet will lead to UMC against the Student.