

Roll No.

Total No. of Pages : 02

Total No. of Questions : 09

BBA (Sem.-4)

HUMAN RESOURCE MANAGEMENT

Subject Code : BBA-402-18

M.Code : 77424

Date of Examination : 20-05-2025

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTIONS-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
4. Students have to attempt any **ONE** question from each Sub-section.

SECTION - A

1. **Explain briefly :**
 - a) Scope of HRM.
 - b) Define job specification.
 - c) List various sources of recruitment.
 - d) What do you mean by employee testing?
 - e) Elements of an effective induction program.
 - f) Difference between training and development.
 - g) Career life cycle
 - h) Define incentives.
 - i) What do you mean by industrial relations?
 - j) HRM in India

SECTION - B

UNIT - I

2. Define Human resource management. Discuss various emerging trends of HRM due to globalization and technological advancements.
3. What is human resource planning? Briefly explain various factors influencing human resource planning.

UNIT - II

4. What do you mean by employee selection? Explain the steps of a selection process with the help of suitable illustrations.
5. Define job design. Discuss in detail various methods of job design.

UNIT - III

6. Define training. State its importance. Explain different methods of on the job training with their advantages and disadvantages.
7. Explain the concept of career planning and development. Discuss the process of career planning and development in detail.

UNIT - IV

8. What is performance appraisal? Elucidate various traditional and modern methods of performance appraisal.
9. Define compensation. What are the elements of employee compensation? Discuss various factors affecting the compensation policy of an organization.

NOTE : Disclosure of Identity by writing Mobile No. or Making of passing request on any page of Answer Sheet will lead to UMC against the Student.