

Roll No.

Total No. of Pages : 02

Total No. of Questions : 09

B.Com. (Honours) (Sem.-4)

WORKSHOP ON COMPUTERISED ACCOUNTING

Subject Code : BCOMSEC-401-18

M.Code : 77413

Date of Examination : 31-05-2025

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTIONS-B** consists of **FOUR** Sub-sections : Units-I, II, III & IV.
3. Each Sub-section contains **TWO** questions each, carrying **TEN** marks each.
4. Students have to attempt any **ONE** question from each Sub-section.

SECTION - A

1. **Write briefly :**
 - a. Define Balance Sheet.
 - b. What is Manual Accounting?
 - c. List any two advantages of Tally ERP 9?
 - d. Describe the need of Company Info.
 - e. What is capital account?
 - f. Define Inventory Voucher.
 - g. Explain utility of Purchase Invoice.
 - h. Describe the purpose of Ledger.
 - i. What is Current Asses?
 - j. Explain the advantages of Computerized Accounting.

SECTION – B

UNIT - I

2. Illustrate the difference between Manual Accounting and Computerized Accounting.
3. Using timeline illustrate the development process of Computerized Accounting.

UNIT - II

4. Describe the components of Tally ERP 9.
5. List the functionalities of Tally ERP 9.

UNIT - III

6. Describe the components of purchase order.
7. List the steps involved in creating ledger.

UNIT - IV

8. Differentiate between Bank Book and Cash Book.
9. **Explain the following:**
 - a. Principal Ratios
 - b. Balance Sheet

NOTE : Disclosure of Identity by writing Mobile No. or Marking of passing request on any paper of Answer Sheet will lead to UMC against the Student.